



NAVARRE BEACH FIRE RESCUE DISTRICT

1413 Utility Drive
Navarre, FL 32566
Office: 850-939-2448

JOB ANNOUNCEMENT

Fire Chief – Navarre Beach Fire Rescue District

Navarre Beach, Florida

The Navarre Beach Fire Rescue District, an independent special district operating under Florida Statute 189, is seeking an experienced, forward-thinking, and community-focused Fire Chief to lead our combination fire, advanced life support (ALS) emergency medical services, and beach safety/lifeguard operations. This executive leadership role oversees all operational, administrative, financial, and strategic functions of the district.

Position Overview

The Fire Chief serves as the Chief Executive Officer of the District and provides leadership, direction, and oversight for all fire suppression, rescue, emergency medical services, beach safety and lifeguard operations, fire prevention, training, and administrative functions. The ideal candidate will demonstrate strong leadership, proven management experience, and a deep understanding of the unique governance and compliance requirements of Florida special districts.

Minimum Qualifications

All applicants must meet or exceed the employment requirements established by the Florida State Fire Marshal's Office, including:

Required Certifications & Credentials

- **Florida Firefighter II Certification** (meeting Florida State Fire Marshal employment standards)
- **Florida EMT Certification** (Paramedic preferred)
- **Valid Florida Driver's License**
- **NIMS/ICS Compliance** (100, 200, 300, 400, 700, 800)

"Protection of Life and Property by Compassionate, Highly Trained Professionals."

Required Education

- Bachelor's Degree in one of the following fields:
 - Fire Administration
 - Emergency Management
 - Emergency Services

Required Experience

- Minimum of 7 years of experience as a Fire Chief, OR
- Minimum of 10 years of experience as a Chief Officer (Battalion Chief or above)
- Internal applicants are not required to meet the years of experience requirements list above.
- Experience working within a Florida special district, with knowledge of Florida Statute 189, governance, budgeting, public records, and Sunshine Law compliance
- Experience managing ALS operations, EMS protocols, and medical director coordination
- Experience overseeing or working with beach safety, lifeguard programs, or coastal rescue operations is strongly preferred

Residency Requirement

- The selected candidate must reside within 10 miles of the Navarre Beach Fire Rescue District jurisdictional boundaries. Residency must be established within a reasonable timeframe following appointment.

Preferred Qualifications

- Executive-level training such as:
 - National Fire Academy Classes
- Fire Officer or Fire Inspector certifications
- Experience with ISO rating management
- Experience with capital project planning and intergovernmental coordination

Key Responsibilities

- Provide executive leadership and strategic direction for all District operations
- Ensure compliance with state and federal regulations, including DOH EMS requirements
- Oversee budgeting, financial planning, and special district reporting obligations
- Manage personnel, training programs, and professional development
- Maintain strong relationships with Santa Rosa County agencies, state partners, and community stakeholders
- Direct emergency operations and serve as Incident Commander when required
- Oversee ALS operations, medical protocols, and quality assurance programs
- Manage and oversee beach safety operations, including lifeguard staffing, training, and coastal rescue readiness
- Represent the District at public meetings, community events, and interagency functions
- Custodian of Public Records

Compensation & Benefits

A competitive salary and benefits package will be offered, commensurate with experience and qualifications.

How to Apply

Qualified applicants must submit:

- A cover letter
- A detailed résumé
- Copies of required certifications and degrees
- Three professional references

Applications **must be submitted via email to: khuete@navarrebeachfire.org**

Application Deadline

Applications are due no later than June 26th at 5:00 PM Central Time. Late submissions will not be considered.
