



Board Of Commissioners Meeting Minutes APPROVED .
Navarre Beach Fire Rescue
1413 Utility Drive, Navarre, FL 32566
13 February 2024

Commissioners Present

- Keith Lang, Chairman
- Jack Burton, Vice Chairman
- Ken Huete, Treasurer
- Shelley Brummett, Secretary

I. Call to Order at 4:32 pm by Chairman Keith Lang.

II. Pledge of Allegiance was led by Chairman Keith Lang.

Those in attendance: Chief Danny Fureigh, Joan Fryt – Staff Assistant, Austin Turnbull – Beach Safety Director; Captain Corey Mayhew; Firefighters: Felix Hernandez, Stephen Kenny, Ed King. Also attending was Jerry Lambert, a Santa Rosa County citizen.

III. Quorum was confirmed.

IV. Approval of Minutes

1. A motion was made by Shelley Brummett and seconded by Jack Burton to accept the minutes as amended.
2. Motion approved.

V. Reports

1. Chief's Report

Attended Pelican Plunge at Juanas. Provided Lifeguard coverage for Pier Plunge. Emailed Hansen with Navarre Press the 2023 stats. Emailed Santa Rosa County permits dept on permits pulled from July 2023 to January 2024. Department annual planning meeting. Emailed Jayne Nichols on final MSBU reconciliation-owed \$18,582.18 approved January 25th by BOCC. Emailed Sabrina White paperwork for LOST funds-Approved. Conference call with Emergency Management on tropical storm. Discovered there were 16 permits and no Impact Fee paid-Conty contracted the contractors and all have been paid. Storm damaged Lifeguard House-2 doors pushed in by Straight Line winds and the County is repai9ring. Attended Chiefs meeting in Milton. Emailed attorney to create ordinance to charge RV park users a daily fee for fire protection. Scheduled Hydrostatic testing on air bottles. Attended emergency services planning meeting for Mardi Gras parade. Emailed Charlene Tremor on additional Firefighters needed for parade. Fire Commissioners meeting. Ordered uniforms. Completed grant application for Charles Schwab. C-Shift recognized by BOCC for rescuing kite surfer during tropical storm. Completed Florida Certified District manager class in Tallahassee. Completed final Union negotiations. There were 48 calls for service.

2. Captains' Report

Attended Annual Department meeting. Attended monthly Commissioners meeting. Attended SOG Committee meeting. Attended NBRLA meeting hosted at Station 49. Attended the Plunge at Juan's. Attended Contract Negotiation meeting. Taught CPR class to 5 students. C-Shift recognized by Commissioner Ray Eddington for water rescue of kite surfer on 1/8/24. Conducted multi company training with E45 and BC40. Attended Rope Rescue training with ENG 41 and ENG 45. Developed MAYDAY/RIT SOG. Capt. Donehoo attended the safety meeting for the parade.

Calls for Service	46
ALS	5
Training Hours	79
Crew Fitness Training Sessions	17
Hydrants	0
Tactical Surveys/Pre-Fire Plans	4
Station Tours	4

PR Events	3
Community Involvement	0

3. Beach Safety Report

Tryouts at UWF: 51 applicants, 20 passes, 14 started USL Lifeguard Academy, 22 returning guards with 20 passing. We will need 10-15 new hires. May Tryouts & Academy. Sanded/rust treated/repared 6 SS/UTV and replaced 5 fuel pumps. LG1 Supervisor training: 40 hr. program, PowerPoints with practical and written exams, Leadership and team building exercises. Rookie Play Book: Lifeguard Check Off Sheet, expectations, SOG's and Appendix. USLA-SER Regional Lifeguard & Jr Lifeguards Championships will be 17-20 July.

Practical and written exam, Online and written test, 20 hr. operator training, Rescue Operator and crewma.

Statistics:

	<u>January</u>
Prevention	75
Assist	5
Enforcement	12
Rescue	

4. Treasurer's Report

NBFR Account Balances were reported as of 13 February 2024:

Operating Account	\$900,193.77
Beach Safety Account	\$242,696.72
Donations Account	\$1,910.56
Impact Fees	\$7,200

NBFR Reserve Account Balance as of 13 February 2024

Reserve Account	\$355,565.06
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Operating Account: balance includes (1) \$119,943.99 in funds received for new Engine 49 payment (\$100,000 from LOST funding and \$19,943.99 taken from Reserves as agreed upon by the Commissioners and (2) \$141,476 in grant funding for new fire/rescue boat.

Beach Safety Account: Balance included two of the four fiscal year funding payments from SRC.

Synovus Account: Balance after \$19,943.00 withdrawal for Engine 49 repayment.

- a. A motion was made by Keith Lange and seconded by Jack Burton to accept the Treasure's Report as presented.
- b. Motion approved.

VI Old Business

None

VII New Business

1. Fire Commissioner Board Position. Chairman Lang stated we needed to confirm that each Commissioner remain in the current position for the 2024 year The motion was made by Jack Burton and seconded by Ken Huete that we maintain the current positions held by each of the Commissioners.
2. Motion approved.
3. Adoption of Resolution 0001-24. This resolution is to formality to appoint Chief Danny Fureigh as Chief of the Navarre Beach Fire Rescue. When we acquired the LLC, we received all the equipment, assets and employees in their roles, but we also need to formally appoint a manager. The resolution also states that all decisions made by the Chief prior to the Resolution remain in place and are approved by this Commission. A motion was made by Keith Lang and seconded by Ken Huete to accept Resolution 0001.24 as written.
4. Motion approved.

5. State of Florida Mutual Aid Agreement In order for the NBFR to deploy for hurricane assistance anywhere in the state we are required to sign a statewide Mutual Aid Agreement . The agreement requires approval of the Commission and a signature by our attorney. A motion was made by Keith Lang and seconded by Ken Huete to approve this document.
6. Motion approved.
7. Ratification of Union Contract Chairman Lang stated that Union Negotiation Committee (Chairman Lang and Jak Burton) have met with Union to review and ratify the contract. A motion was made by Keith Lang and seconded by Ken Huete to accept the proposed changes as presented.
8. Motion approved.

VIII Comments or Announcements

Jerry Lamber requested a copy of Resolution 0001-24. He was directed that the document would be available tomorrow.

IX Next Meeting will be 12 March at 4:30pm.

X Motion to Adjourn

1. Motion to Adjourn was made by Keith Lang and seconded by Ken Huete.
2. Motion approved.
3. Meeting adjourned at 5:26pm.

Respectfully submitted,

Shelley Brummett
Commissioner
Navarre Beach Fire Rescue, Secretary