



**BOARD OF COMMISSIONERS MEETING
NAVARRA BEACH FIRE RESCUE DISTRICT
14 February 2023**

Commissioners Present:

Keith Lang, Chairman
Jack Burton, Vice Chairman
Ken Huete, Treasurer
Shelley Brummett, Secretary
Aldo Ercolano, Member at Large

I. Pledge of Allegiance was led by Chairman Keith Lang

II. The meeting was called to order at 4:30PM by Chairman Keith Lang. The meeting was held at the Navarre Beach Fire Rescue Station 49 located at 1413 Utility Drive on Navarre Beach. Written notice of the meeting was delivered to the membership. Notice of the meeting was also duly posted at Station 49. In attendance were Chief Danny Fureigh, Joan Fryt; Assistant to the Fire Chief, Beach Safety Director Austin Turnbull, Captain Sean Hughes, and Firefighters: Ed King, Kellen Martin, Frank Donohue, Grant Winterberry and Patrick Wissing.

III. Quorum was confirmed.

IV. Reports

1. Chief's Report

Chief Fureigh gave a review of the following events: Attended qualifying period at Supervisor of Elections for new Fire Commissioners, Contacted Charlene Tremor with NKOJ on upcoming Mardi Gras parade, Submitted 2022 run reports to the State of Florida, Scheduled Fire Watch at Belle Mer due to fire alarm system was out of service, Signed agreement with Brindlee Mountain o advertising 2007 Ferrara fire engine for sale, Emailed Dr. Landry on license renewal, Applied for Firehouse Subs grant for replacement of bunker gear, 5 new Fire Commissioners elected: Keith Lang, Shelley Brummett, Jack Burton, Ken Huete, Aldo Ercolano, Received new battery-operated smoke removal fan for new engine, Sponsored 2 Lifeguards in fire school and provided bunker gear and equipment, Emailed Hayward Dykes on regarding legal representation for new District, Emailed Representative Rudman on sponsoring request for a fire boat through Florida State budget, Attended Mardi Gras safety meeting in Milton, Requested to be guest chef at Samurai for Sheriffs Department SAFE program, Submitted occupancy load for Seat Turtle renovation, Swore in new Fire Commissioners, Oath of Office, Conference call with Hayward Dykes on District representation, Emailed Brad Baker on lease agreement for property the fire station is located on.

2. Beach Safety Report

Beach Safety Directory, Austin Turnbull, reported the following for the month of February.

Received 43 applications for lifeguards, 22 passed the tryouts, 18 have decided to come to the academy for training for 14 available positions.

Met with SRC regarding a matching grant from SRC and the TDC for either a beach safety flag poles or a new lifeguard station. After touring the facilities and hearing the presentation they have elected to peruse a new lifeguard station.

Confirmed the 22 April 2023 date for the Navarre Beach Vintage Festival to benefit the Beach Safety Junior Program.

All 5X5 units have been serviced and all rescue equipment is ready for the start of the season.

Attended the USLA public education via Zoom. Attended ECLA meeting. The junior lifeguard dates are set for June & July. Insurance rates has gone up.

Rescues: 6, Major Medical: 1, Minor Medical 4, Missing Flags: 12

The lifeguards will man the beach on weekends and will begin full time hours starting Memorial Day weekend.

3. Secretary's Report

The minutes of the 24 January 2023 meeting were distributed and a name correction was made. A motion was made by Jack Burton and seconded by Ken Huete to approve the Minutes as corrected. Motion approved.

4. Treasurer's Report

Treasurer, Ken Huete, reviewed the following balances:

Cash on Hand as of 14 February 2023

Fire Operations Account \$636,998.88 with an additional deposit of \$170,833.33 in March from SRC. A check for the new Engine payment of \$119,943.9 has not cleared the bank yet.

Donation Account \$747.10

Beach Safety Account \$218,603.52 Payments of \$168,000 will be received quarterly from SRC.

A motion was made by Jack Burton and seconded by Aldo Ercolano to accept the Treasurer's report as presented. Motion approved.

5. New Business

A. Verify Name

The new name will be Navarre Beach Fire Rescue District.

A motion was made Ken Huete and seconded by Jack Burton to accept the name change to Navarre Beach Fire Rescue District. Motion approved.

B. Confirm Registered Agent

A motion was made by Jack Burton and seconded by Ken Huete that the Registered Agent of Navarre Beach Fire Rescue District located at 1413 Utility Drive Navarre, FL 32566 will be the Fire Chief.

Motion approved.

C. Captains To Join The Union

The Union has approved the Captains joining the Union.

A motion was made by Jak Burton and seconded by Aldo Ercolano that the Commissioners officially acknowledged the Captains joining the Union. Motion approved.

D. Attorney

Chief Fureigh has reached out to attorney Hayward Dykes of the firm of Hand Arendall Harrison & Sale who specializes in Fire Districts to represent NBFR with the financial/legal requirements for transitioning into a special fire district. They will be on a retainer of \$1000/month for 5 hours of work and a reduced rate for additional hours if needed. The termination of their representation can be done at any time without penalty. Their first order of business would be the transfer of assets from the LLC to the special fire district. A motion was made by Shelley Brummett and seconded by Ken Huete to retain their services. Motion approved.

E. Impact Fees

A motion was made by Jack Burton and seconded by Aldo Ercolano to send Resolution No 0001-22 to the attorney and baring any major structural changes of the Resolution the Chairman will then present the Resolution to SRC.

This Resolution will establish the new protocol of impact fees being paid directly to NBFR before the issuance of a building permit from the SRC. Motion approved and adopted on 14 February, 2023.

F. Raises

Pay raises for NBFR that were approved last year but not implemented as we were transitioning into the SFD need to be moved forward.

A motion was made by Jack Burton and seconded by Ken Huete that we approve a 6.25% pay raise across the board for all employees (union and staff) starting the pay period of 17 February 2023 and remove the previously suggested retroactive pay raise that was proposed in October 2022. Motion approved.

V. Comments and Announcements

None

VI. Next Meeting

14 March at 4:30PM

VII. Adjournment

A motion to adjourn was made by Ken Huete and seconded by Aldo Ercolano at 5:53.

Motion approved.

Respectfully submitted,

Shelley Brummett

Navarre Beach Fire Rescue, Secretary